

BRETBY PARISH COUNCIL
MINUTES OF THE ORDINARY PARISH MEETING HELD
MONDAY 22nd JANUARY 2018 AT 7:30pm
IN THE WRAGG ROOM, ST WYSTANS, BRETBY

Present: Cllr M Bridges (Chairman), Cllr S Toone, Cllr G Corner.

In Attendance: Mrs J Storer – Clerk; Cllr M Stanton (to 7:45pm), Cllr Mrs L Chilton (to 7:45pm)

18/303 Apologies

Apologies were received, considered and accepted from Cllr Meyrick (work), Cllr Falder (illness). As a quorum was established, the Chairman commenced the meeting.

18/304 Variation of Order of Business

There was no alteration to the variation of the order of business.

18/305 Declaration of Interests:

Each Cllr considered his duty to declare any personal or prejudicial interests as required by the Code of Conduct 2012. No declarations were made.

18/306 Public Speaking

a) Members of the Public and Council to comment on any matter

There were no members of the public present.

b) Police, County Council and District Council members to raise any relevant matter

Police

No representatives from the police were present.

District & County Council

Cllr Chilton had no report for the meeting. When asked about what actions DCC will be undertaking to resolve the large number of potholes in the south of the county, Cllr Chilton explained that extra funding has been given to the County Council to undertake these repairs, but currently the weather is preventing the repairs.

Cllr Chilton was asked and she agreed, to pursue the repairs relating to the general poor condition of the street furniture on Ashby Road East, particularly near to the Stanhope Arms. This includes smashed and damaged central bollards, lights which are not working and traffic signage which is filthy and requires cleaning.

Cllr Stanton reported that Cllr Bob Wheeler has stepped down as Leader of the Council, he is replaced by Cllr Hillary Coyle.

Cllr Stanton explained that both the Area Forums and the Safer Neighbourhood meetings have suffered from falling public attendance rates; the numbers attending the meetings is poor and reflects general attitudes to public meetings across the County. SDDC is bound by its constitution to hold these meeting but due to declining numbers opinions are being sought by SDDC as to how to increase awareness and general public participation.

Parish Cllrs expressed the opinion that the Area and Safer Neighbourhood meetings were useful to formalise local matters at a local level, by local officers and suggested that both meetings are amalgamated.

Any recommendations and/or feedback on either or both meetings was sought by Cllr Stanton; comments can be sent directly to him.

7:45pm Cllrs Chilton and Smith left the meeting.

c) Parish Council Members declaring an interest other than Disclosable Pecuniary Interest wishing to make representation

No representations were made

18/307 To approve the Minutes of the Ordinary Meeting of the Parish Council held on 20th November 2017 (Copy already circulated)

These were circulated, read, approved and signed as a correct record by Cllr Falder.

18/308 To determine which items if any, should be taken with the public excluded.

No items were deemed necessary to be taken with the public excluded.

18/309 To receive the Chairman's Announcements

There was no report, but Cllr Bridges reported that the door on the new noticeboard on Bretby Lane had come away during the recent strong winds. The Chairman has the door and will re-fix it.

It was noted that damage could occur to person or property as a result of the lack of maintenance to the noticeboards. This potential risk will be included in the Risk Register.

18/310 To receive the Report of the Clerk

The report of the Clerk had been previously circulated and was received with no questions amendments.

The Clerk reported that the new external auditors for at least the next 5 years had been identified as being PKF Littlejohn LLP. The Clerk is attending a webinar on 23rd January 2018 with the new auditors about the audit return form and any new arrangements that may come about from having a new external auditor.

18/311 Governance

a) To co-opt Parish Councillors

There is currently one vacancy; no expressions of interest have been received.

b) Risk Register update

The Clerk has circulated to all Cllrs, the revised Risk Register which incorporated changes regarding IT, internet banking and the risk of low reserves which will prevent the Parish Council from carrying out its duties.

RESOLVED to accept the updated Risk Register.

The Clerk will incorporate the risks associated with the lack of maintenance of the Parish Council's assets as identified in Min 18/310.

c) General Data Protection Regulations (GDPR)

The Clerk had provided to all Cllrs, a circular from DALC on the topic and a written report prior to the meeting, these were supplemented by a verbal update at the meeting. It was accepted that an independent Data Protection Officer (DPO) is required; the requirements for the role precludes the Clerk and the Cllrs from taking on the role. DALC is considering the possibility of becoming the DPO for Parish Councils in Derbyshire.

Cllrs considered the estimated cost of this proposal against that being charged by other independent firms. As DALC fee is likely to be in the region of one tenth of that of other professional firms offering the same services, Cllrs agreed to accept DALC as the DPO.

The Clerk requested assistance with the GDPR preparations by two Cllrs.

RESOLVED: to defer seeking volunteers to the next meeting, due to the low number of Cllrs in attendance.

d) Five Year Plan

The Clerk in her report, had explained the benefits to having a Five Year Plan.

RESOLVED to defer to the next Parish Council meeting and in the interim the Clerk will email all Parish Cllrs to provide input and ideas for the next meeting.

18/312 Bretby Drains

No reports of flooding in the area were reported.

18/313 Correspondence

1. DALC – Various circulars

2. Planters – Bretby Nurseries – Response to concerns about lorries visiting the site.
3. SDDC Enforcement Officer – Acknowledging the Parish Council’s complaint about parked vehicles informing that no action can be undertaken, there was neither a traffic management plan nor planning conditions in place
4. Clerks and Councils Direct

All correspondence was noted.

18/314 Finance

a) Accounts for Payment

The following accounts were authorised for payment :-

BACS	Mrs J Storer – expenses	£18.80
BACS	HMRC – Clerk’s tax (Jan)	£32.80
BACS	HMRC – Clerk’s tax (Feb)	£32.80
BACS	DCC – Pension contribution (Jan)	£36.70
BACS	DCC – Pension contribution (Feb)	£36.70
s/o	Mrs J Storer – Clerk fee for January	£122.12
s/o	Mrs J Storer – Clerk fee for February	£122.12

Money Received

Deposit interest (Nov)	£0.13
Deposit interest (Dec)	£0.13
Deposit interest (Jan)	£0.12

b) Bank Reconciliation

The bank reconciliation to 31st December 2017 was accepted.

c) Requests for funding via S137

No requests for funding have been received.

d) To consider the 2018/19 budget

The revised budget was circulated to all Cllrs. The Clerk explained that to set a balanced budget, a 13.7% increase on last year’s precept is required. Whilst this was considered to be a large percentage increase, the Clerk explained that it equated to an average increase in the precept of 2p per week per household. Cllrs considered the need to hold adequate reserves, the risk associated with holding inadequate reserves and the reasons for the increase in the precept; these being the levying of an audit fee and costs associated with GDPR. RESOLVED to accept the budget without amendment.

e) To set the precept for 2018/19

Following the agreement of the budget for 2018/19, it was RESOLVED to set the precept for 2018/2019 at £3481.00.

18/315 To consider Planning Applications

9 2017 1156 - change of use of part of the land from agricultural to domestic at Bretby Cottage, Repton Road, Bretby
RESOLVED: No objections

9 2017 1200 - the felling of a pine tree at The Old School House, The Green, Bretby
RESOLVED: No objections

9 2017 1321 - the erection of an extension at 70 Ashby Road East
RESOLVED: No objections

18/316 To consider how to commemorate the end of World War 1

The Parish Council had received the one suggestion, this was discussed at the November 2017 Parish Council meeting. Cllrs took the opinion that the lack of public response to requests for ideas and volunteers demonstrated that there is no appetite to mark the commemorations. Cllrs agreed that it would be fitting to mark the centenary but the demographics of the Parish, the lack of facilities and of engagement from the community, all make it difficult to host a successful and meaningful event or to find a permanent memorial.
RESOLVED The matter will be included on the agenda for the next meeting and the Cllrs will continue to consider possible ways to mark the anniversary.

18/317 Consultations

No consultations are known of.

18/318 Items for information only

- (a) Reports from Meetings attended
No reports were given.
- (b) Notification of Forthcoming meeting
Area Forum & Safer Neighbourhood meeting – 7th February 2018 at Ticknall Village Hall
- (c) Parish Cllrs Reports
No reports were received.

18/319 Future Agenda Items

- Five Year Plan
- WW1 commemorations
- GDPR update

18/320 Date of next meeting

The next Parish Council meeting will be held on MONDAY 19th MARCH 2018 at 7.30pm at St Wystan's Church.

There being no further business, the Chairman closed the meeting 8:11pm.