

BRETBY PARISH COUNCIL
MINUTES OF THE ORDINARY PARISH MEETING HELD
MONDAY 20th NOVEMBER 2017 AT 7:30pm
IN THE WRAGG ROOM, ST WYSTANS, BRETBY

Present: Cllr M Falder (Chairman), Cllr S Toone, Cllr G Corner, Cllr M Bridges, Mrs K Kemp

In Attendance: Mrs J Storer – Clerk; Cllr P Smith (to 8pm), Cllr Mrs L Chilton (to 8pm)

17/285 Apologies

Apologies were received and accepted from Cllr Meyrick (work). As a quorum was established, the Chairman commenced the meeting.

17/286 Variation of Order of Business

There was no alteration to the variation of the order of business.

17/287 Declaration of Interests:

Each Cllr considered his duty to declare any personal or prejudicial interests as required by the Code of Conduct 2012. No declarations were made.

17/288 Public Speaking

a) Members of the Public and Council to comment on any matter

There were no members of the public present.

b) Police, County Council and District Council members to raise any relevant matter

Police

No representatives from the police were present.

District & County Council

Cllr Chilton reported upon the preparations being made by DCC for the winter, explaining how the gritting routes are planned. It was explained that if any dept within DCC has an underspend, this is taken to a cabinet meeting for a decision about reallocating the underspend on a priority need basis. Currently it is adult care which is earmarked for any unused funding. Street lighting in the county is being replaced with LED lamps but the timetable for Bretby Parish is unknown. New regulations relating to community transport licencing are being supported by DCC.

The Parish Council is aware of the conditions which have to be met for central white lines to be installed along Knights Lane. Whilst there is an understanding of the criteria, the Parish Council still considers that there is a need for central white lines. The traffic flow along Bretby Lane and Knights Lane has decreased slightly now that the Burton bridge has been reopened but traffic remains heavy and standards of driving on some occasions, are perceived to be poor.

Cllr Smith reported that the total cost of the new SDDC website was £43,500 which was less than the budget; a grant had been received to assist with the upgrade.

This year's fireworks season has generated serious issues and complaints; the most coming from Repton. The nature of the complaints were explained and enquiries were made as to whether any complaints of a similar nature occurred in Bretby. None are known but any complaints or concerns should be referred to SDDC which is making representations against the private use of industrial fireworks. Steps are being taken to prohibit SDDC tenants from using industrial fireworks.

On 2nd November Part 2 of the LDP was accepted by SDDC which will continue to work to ensure that there are robust policies in place to ensure that opportunistic large housing developments are challenged.

The Sales Lane proposed development is likely to come to the Planning Committee in 2018.

The application at the former Lomas Farm has been approved.

8.00pm Cllrs Chilton and Smith left the meeting.

- c) **Parish Council Members declaring an interest other than Disclosable Pecuniary Interest wishing to make representation**
No representations were made

17/289 To approve the Minutes of the Ordinary Meeting of the Parish Council held on 25th September 2017 (Copy already circulated)

These were circulated, read, approved and signed as a correct record by Cllr Falder.

17/290 To determine which items if any, should be taken with the public excluded.

No items were deemed necessary to be taken with the public excluded.

17/291 To receive the Chairman's Announcements

The Chairman reported that there is significant amount of local unrest about the works being undertaken at Nursery car park. Lorries and contractors arrive early before the gates are opened, resulting in vehicles parking on Bretby Lane to await the gates to be opened. These parked vehicles are causing traffic and noise disruptions.

RESOLVED to write to the Nurseries asking that the gates are either unlocked earlier or deliveries are to be scheduled to arrive later. A copy of the letter is to be sent to the Enforcement Officer.

17/292 To receive the Report of the Clerk

The report of the Clerk had been previously circulated and was received with no questions amendments.

The Clerk had been invited to participate in a satisfaction survey on the Planning Dept. Representations were made about the lack of communication regarding planning applications made in neighbouring parishes but which have a significant impact upon this Parish. No feedback has been received but planning applications in neighbouring Parishes continue to be monitored.

17/293 Governance

- a) To co-opt Parish Councillors

One expression of interest has been received, this being from Mrs K Kemp.

RESOLVED unanimously to co-opt Mrs Kemp as a Parish Cllr.

The Declaration of Office and Register of Interest were completed and Cllr Kemp was welcomed to the Parish Council and invited to join the meeting.

- b) Risk Assessment update

There are no identified additions to the risk assessment.

- c) General Data Protection Regulations (GDPR)

The Clerk provided a verbal update on progress to date.

The Clerk is conducting a data audit, and explained the details of the legislation. Copies of information from the ICO on the forthcoming GDPR were circulated to Cllrs present at the meeting.

The Clerk is attending an informal meeting of Clerks on 23rd November to work through and clarify the regulations and regular reports will be provided at Parish Council meetings.

- d) To consider the effectiveness of the internal audit for the next financial year.

The Clerk had previously circulated a report on the effectiveness of the internal audit undertaken in 2017.

RESOLVED to accept the contents of the report.

RESOLVED to agree the audit programme for 2018.

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The Clerk explained that the new auditors for 2018 have been appointed, and their details circulated to all Cllrs. The format of the audit form is not yet known.

17/294 Brethby Drains

Flooding has occurred again between Geary House and the Cemetery during early November. RESOLVED Cllr Chilton will be asked to assist with resolving this problem.

17/295 Correspondence

1. DALC – Various circulars
2. Ashbourne Little Bus Company – New Derbyshire Connect Dial-a-Bus Shopping Service
3. Mr R Wain – contribution towards the commemoration event of WW1
4. SDDC – Connectivity Survey – deadline 19th November 2017
5. SDDC – Relaunch of the South Derbyshire Strategic Partnership – 15th November 2017
6. Derbyshire Police and Crime Panel – update on the work of the Panel during the last 12 months

All correspondence was noted.

17/296 Finance

(a) Accounts for Payment

The following accounts were passed for payment

BACS	Mrs J Storer – expenses	£32.00
BACS	Mrs J Storer – Clerk’s use of home for PC work	£193.04
BACS	HMRC – Clerk’s tax (Nov)	£32.80
BACS	HMRC – Clerk’s tax (Dec)	£32.80
BACS	DCC – Pension contribution (Nov)	£36.70
BACS	DCC – Pension contribution (Dec)	£36.70
s/o	Mrs J Storer – Clerk fee for November	£122.12
s/o	Mrs J Storer – Clerk fee for December	£122.12

(b) Money Received

Deposit interest (Sept)	£0.14
Deposit interest (Oct)	£0.12

(c) Requests for funding via S137

Royal British Legion made a request for a donation for the Remembrance Day Wreath, a minimum of £25.00 is sought to cover the costs.

RESOLVED to make a donation of £50.00, Cheque 000503 for £50.00 was authorized and signed.

(d) Bank Reconciliation

The bank reconciliation to 31st October 2017 was presented to the meeting and accepted.

(e) To consider the first draft of the 2018/19 budget

The first draft of the budget for 2018/19 had been previously circulated to all Cllrs.

The content of the budget was discussed.

RESOLVED to remove any funding of the WW1 commemorations as these should be self financing and as part of the community’s remembrance.

The changes to the budget will be made and brought to the next meeting when the precept will be set.

17/297 To consider Planning Applications

9 2017 0957 - the refurbishment of the existing members club house to include a spike terrace at first floor level, a new pitched roof over existing roof dormer to accommodate a lift to first floor access, new stair enclosure to include access to first floor and replacement of existing windows at first floor level and creation of feature glazed gable at Burton on Trent Golf Club,

9 2017 0614 - outline application (all matters to be reserved) for the residential development of up to four dwellings on former sidings at land at sk2822 6025 Ashby Road East, Bretby (Later amended)
NO OBJECTIONS

17/298 To consider how to commemorate the end of World War 1

The Clerk had posted a notice on the noticeboards and on the website seeking suggestions from residents about ways to commemorate the end of World War 1.

The Clerk has received one suggestion, that of an exhibition of WW1 memorabilia, which was considered by the Parish Council. It was thought to be a very good idea and the Clerk was instructed to make enquiries as to whether this resident will organise the event with the Parish Council's support.

Cllr Kemp is establishing a Bretby Facebook page which is independent of the Parish Council; this Facebook page will include the notice previously placed on the noticeboard and website.

17/299 Consultations

No consultations are known of.

17/300 Items for information only

- (a) Reports from Meetings attended
Area Forum & Safer Neighbourhood meeting – 10th October 2017 at Stenson Fields Primary School, starting at 6.15pm; No report was given.
- (b) Notification of Forthcoming meeting
None known.
- (c) Parish Cllrs Reports
No reports were received.

17/301 Future Agenda Items

- Budget for 2018/19
- Precept 2018/19
- GDPR update

17/302 Date of next meeting

The next Parish Council meeting will be held on MONDAY 22nd JANUARY 2018 at 7.30pm at St Wystan's Church.

There being no further business, the Chairman closed the meeting 8:45pm.