

BRETBY PARISH COUNCIL
MINUTES OF THE ANNUAL PARISH MEETING AND THE
ORDINARY PARISH MEETING HELD
MONDAY 16th MAY 2016 AT 7:10pm
IN THE WRAGG ROOM, ST WYSTANS, BRETBY

ANNUAL MEETING OF THE PARISH COUNCIL

Present: Cllr M Falder (Chairman), Cllr M Bridges, Cllr S Toone, Cllr G Corner, Cllr L Meyrick (from 7:45pm).

In Attendance: Mrs J Storer – Clerk
District Cllr M Stanton (to 7:42pm)

16/111 Apologies

Apologies were received and accepted from Cllr Meyrick who will be attending late due to work commitments. Apologies were received and accepted from Cllr P Smith and Cllr Mrs Chilton

As all Councillors were present, a quorum was established and the Chairman commenced the meeting.

16/112 Election of Chairman

Cllr Falder was nominated by Cllr Corner and seconded by Cllr Bridges. There were no other nominations. Cllr Falder was unanimously elected as Chairman of the Parish Council.

16/113 Chairman to take and sign the Declaration of office

Cllr Falder signed the Declaration of Office for the position of Chairman.

16/114 Election of Vice Chairman

Cllr Bridges was nominated by Cllr Falder and seconded by Cllr Corner. There were no other nominations. Cllr Bridges was unanimously elected as Vice Chairman of the Parish Council.

16/115 Vice Chairman to take and sign the Declaration of Office

Cllr Bridges signed the Declaration of Office for the position of Vice Chairman.

16/117 Completion of Register of Interests

The Councillors completed the Register of Interest last year. Cllrs reviewed their Register of Interests and no amendments were made.

16/118 Appointment of Committees – if required

RESOLVED it was unnecessary to have any committees.

16/119 Appointment of Cllrs to External Bodies and arrangements for reporting back

AGREED: no one person will be appointed to attend meetings; instead, any Councillor who is able to attend will do so.

16/120 To review the Standing Orders

The Standing Orders have recently been reviewed and no amendments were identified.

16/121 To review the Financial Regulations

The Financial Regulations have recently been reviewed and no further amendments were identified other than the amendments made relating to European contracts as advised by DALC.

16/122 Review of inventory of land and assets including buildings and office equipment.

The list of assets owned by the Parish Council was reviewed. No omissions were noted and there had been no additions or disposals during the year.

When the new noticeboard is in position, it will be added to the asset inventory.

16/123 Review and confirmation of arrangements for insurance cover in respect of all Insured risks.

The insurance falls due for renewal on 1st June 2016. Came & Company had provided three quotes and these will be discussed during the ordinary Parish Council meeting.

The cover currently taken out continues to be sufficient for the Parish Council needs.

There have been no changes to the policy, but when the new noticeboard is in situ, the Clerk will advise the insurance company.

16/124 Review of the Council's and/or employees' memberships of other bodies.

The Parish Council is currently a member of DALC and will continue to retain membership with DALC. No other memberships were identified.

16/125 Reviewing the Council's complaints procedure.

The Complaints procedure as previously circulated was reviewed and no amendments were made.

The meeting closed at 7:25pm

ORDINARY PARISH COUNCIL MEETING – commenced 7:26pm

16/126 Variation of Order of Business

There was no alteration to the variation of the order of business.

16/127 Co-option of Parish Councillors

There are currently two vacancies for Parish Councillors, there has been no expressions of interest. Cllrs continue to seek nominations for Parish Cllrs.

16/128 Declaration of Interests:

No declaration of interests were given.

16/129 Public Speaking

a) Members of the Public and Council to comment on any matter

There were no members of the public present.

b) Police, County Council and District Council members to raise any relevant matter

Police

No representatives from the police were present.

District & County Council

Cllr Stanton reported that Cllr Chilton is pursuing the drainage problems but no further information was available for the meeting.

The LDP is virtually complete, with the anticipation that it will be passed by the Planning Inspector by the end of the month. The LDP will assist to control developments within the district until 2025. The development of 100 houses at Newton Solney is to proceed, however, the local MP is considering whether to seek a judicial review on this application.

A volunteer group has been established in Ticknall which undertakes regular litter picks; support for the group has been given by SDDC in the form of equipment. Cllr Stanton will provide the contact details for anyone who is interesting in volunteering. A large hole has developed in the road outside 27 Bretby Lane, barriers are in place. Temporary traffic lights are in situ at the end of Bretby Lane and appears to be there whilst repairs are being carried out to the gas pipes.

c) Parish Council Members declaring an interest other than Disclosable Pecuniary Interest wishing to make representation

No representations were made

16/130 To confirm the Minutes of the Ordinary Meeting held on 14th March 2016,

These were circulated, read, approved and signed as a correct record by Cllr Falder.

16/131 To determine which items if any, should be taken with the public excluded.

No items were deemed necessary to be taken with the public excluded.

16/132 To receive the Chairman's Announcements

The Chairman reported that he has not yet erected the noticeboard but will do shortly. (Min 15/83b).

Parking at Bretby Lane is becoming a hazard, particularly at the brow of the hill and

around Oldicot Lane. Cllrs considered parking at these points to be dangerous. Discussions occurred about vehicles parking on the pavement but no remedies or answers could be reached. Cllr Toone agreed to make enquiries with Phil Marriott (SDDC) about the Parking Charter and about any implications.

16/133 To receive the Report of the Clerk

- a) The Clerk’s report as previously circulated was accepted with no further comments.

16/134 Governance

No matters of governance were raised.

16/134 Bretby Drains

There was nothing further to add.

16/135 Correspondence

1. DALC – Various circulars
 2. Cllr Chilton – Update on the situation about Bretby Lane drains
 3. Cllr Chilton – drainage on Geary Lane
 4. SDDC – Civic Council meeting 26th May 2016 at 6.00pm
 5. SDDC – Invitation to attend a meeting on 27th April about South Derbyshire Cycling Action Plan and Aviva Women’s Tour of Britain which comes through the area on 18th June
 6. SDDC – Notification of changes to the local police neighbourhood team
 7. Chris Smith – Weekly update on crime news for the week 11th – 17th April 2016
 8. SDDC – Minutes of the meeting held with STW and details of the cycle race in 18th June 2016
 9. DCC – Derbyshire & Derby Minerals Local Plan – comments by 12th June 2016
- The items of correspondence were noted.

16/136 Finance

(a) Accounts for Payment

The following accounts were passed for payment

000430	Mrs J Storer – expenses	£56.45
000431	Mr B Wood – internal audit fee for year ending 31.03.16	£42.90
000432	HMRC – Clerk’s tax (May)	£30.00
000433	HMRC – Clerk’s tax (April)	£30.00
000434	DCC – Pension contribution (April)	£32.56
000435	DCC – Pension contribution (May)	£32.56
s/o	Mrs J Storer – Clerk fee for May	£111.84
s/o	Mrs J Storer – Clerk fee for June	£111.84

Money Received

Deposit interest (March)	£0.12
Deposit interest (April)	£0.14
HMRC – VAT refund for 2015/16	£25.41
SDDC – First half of the precept	£1500.00
SDDC – Rate relief grant	£73.00

b) Risk Assessment

There are no known additional items that require including in the risk assessment.

c) To consider any requests for funds made under S137

No requests for funding under S137 have been received.

d) To approve the accounts for the year ending 31st March 2016

RESOLVED: to accept the accounts for the year ending 31.03.16, without amendment, as previously circulated by the Clerk.

e) To receive the internal auditor's report for the year ending 31st March 2016

The internal audit report for the year ending 31st March 2016, was circulated via email to all Cllrs on 22nd April 2016. The internal auditor had raised no issues, comments or concerns.

f) To complete the audit return for the year ending 31st March 2016

RESOLVED the Parish Council collectively completed the questions contained within the Audit Return for 2016/2017. The Chairman and the RFO completed the necessary sections of the form.

16/137 To consider Planning Applications

9 2016 0021 – The erection of a single storey extension and alterations at Castlefield, Mount Road, Bretby

NO OBJECTIONS

9 2016 0026 – The erection of extension with balcony and demolition of existing garage at 75 Bretby Lane, Bretby

NO OBJECTIONS

9 2016 0361 – The erection of extensions and detached garage at 58 Ashby Road East, Bretby

NO OBJECTIONS

16/138 Consultations

There were no consultations.

16/139 Items for information only

(a) Reports from Meetings attended
No meetings have been attended.

(b) Notification of Forthcoming meetings
No information was available.

(c) Parish Cllrs Reports
Cllr Meyrick reported that he had considered the data log provided by the website contractor and provided the breakdown of where the “hits” to the site were coming from. Further discussions resulted in an agreement that the website was in need of updating. In addition, means need to be explored as to how to get more interest shown in the website by members of the public.

RESOLVED the Clerk was requested to obtain the information to enable Cllr Meyrick to access the data logs for further analysis work to be undertaken.

16/140 Future Agenda Items

Bretby Lane drains

16/141 Date of next meeting

The next Parish Council meeting will be held on Monday 18th July 2016 at 7.30pm at St Wystan's Church.

There being no further business, the Chairman closed the meeting at 8:01pm.