

**BRETBY PARISH COUNCIL
MINUTES OF THE ANNUAL PARISH MEETING &
THE ORDINARY PARISH MEETING HELD
TUESDAY 14TH MAY 2013
IN THE WRAGG ROOM, ST WYSTANS, BRETBY**

Present: Cllr M Falder (Chairman), Cllr M Bridges, Cllr Mrs P Newton, Cllr Mrs J Wilkinson,

In Attendance: Mrs J Storer – Clerk
2 Parishioners

ANNUAL PARISH MEETING

13/01 Election of Chairman

Cllr Falder was nominated by Cllr Bridges and seconded by Cllr Wilkinson. There were no other nominations. Cllr Falder was unanimously elected as Chairman of the Parish Council.

13/02 Chairman to take and sign the Declaration of office

Cllr Falder signed the Declaration of Office for the position of Chairman.

13/03 Election of Vice Chairman

Cllr Bridges was nominated by Cllr Falder and seconded by Cllr Newton. There were no other nominations. Cllr Bridges was unanimously elected as Vice Chairman of the Parish Council.

13/04 Vice Chairman to take and sign the Declaration of Office

Cllr Bridges signed the Declaration of Office for the position of Vice Chairman.

13/05 Review/Completion of Register of Interests

There were no amendments to be made to the Register of Interests.

13/06 Appointment of Committees – if required

RESOLVED it was not necessary to have any committees.

13/07 Appointment of Cllrs to External Bodies and arrangements for reporting back

Cllr Badger will continue to attend the Safer Neighbourhood and Area Meetings
Cllr Meyrick has previously attended meetings at the District Council and it was anticipated that he would continue to do so where possible.

13/08 To review the Standing Orders

The Standing Orders as previously circulated, were reviewed and no amendments were identified.

13/09 To review the Financial Regulations

The Financial Regulations as previously circulated, were reviewed and no amendments were identified.

13/10 Review of inventory of land and assets including buildings and office equipment.

The list of assets owned by the Parish Council was identified. The cost of emptying

the bin at Bretby Hall was discussed and considered. It was agreed that that the cost of this bin should be kept under review. The Clerk was asked to make enquiries as to the use which is made of this bin and the one on the Green.

13/11 Review and confirmation of arrangements for insurance cover in respect of all Insured risks.

The Clerk had obtained two quotations for the Parish Council insurance which varied considerably in the price of the premium. The Clerk advised that the expensive quotation was from the current insurer and had a generic policy whilst the cheaper premium was provided by a relatively new insurance company and the cover provided by this insurer was bespoke to this Parish Council. ***RESOLVED to accept the cheaper premium from Came & Co (the cheaper quote) which also met the specific requirements of the Parish Council.***

13/12 Review of the Council's and/or employees' memberships of other bodies.

The Parish Council is currently and will continue to have membership with DALC. No other memberships were identified.

13/13 Reviewing the Council's complaints procedure.

The Complaints procedure as previously circulated was reviewed and no amendments were made.

ORDINARY PARISH COUNCIL MEETING

13/14 Apologies

Apologies were received and accepted from Cllrs Badger, Meyrick and .Corner. Apologies were also received from District Cllr Smith and County Cllr Chiltern.

13/15 Variation of Order of Business

No items were identified that required the order of business to be varied.

13/16 Declaration of Interests:

No declarations were received.

13/17 Public Speaking

a) Members of the Public and council to comment on any matter

The training of 12 residents for the Community Speedwatch campaign will commence next week. The Speedwatch campaign will take place on Bretby Lane.

The road edgings between Bretby Nurseries and the dip in Bretby Lane are crumbling. Previous reports to the County Council of this matter have resulted in responses

claiming that there is no problem, but the deterioration of the road edges continues and is made worse when traffic moves to the road edge to make room for lorries using the Lane. The effect is that the edging is being eroded and the support for the road is being lost. The Parish Council accepted the offer for the monitors of the Speedwatch campaign to monitor and log the lorry movements on Bretby Lane at the same time that the speed campaign takes place and the Clerk will report the matter to the Highways Dept.

An accident occurred on Geary Lane at the end of last week. Both the Chairman and the Clerk were contacted by the Burton Mail to comment upon the accident. No one present at the meeting was aware that an accident had occurred. It was acknowledged that Geary Lane is a busy route and whilst some potholes have been repaired, one deep pothole on a bend still remains. The Clerk was requested to contact DCC about the repair of this pothole. Flooding also became an issue on Geary Lane in particular near to Geary House.

Parked cars on Ashby Road are being advertised for sale. The matter has been identified in the Burton Mail. The Clerk was requested to inform Cllr Stanton of the return of this particular problem and ask if he would pursue the matter via SDDC.

Mr Toone on behalf of the Neighbourhood Watch (NHW) reported that the biggest issue is anti social behaviour and speeding. The anti social behaviour usually occurs within the National Forest area. Cllr Brides informed that some gates within that area had gone missing. Cllr Bridges commented that it would be useful and appreciated if the police could attend the Parish Council meetings on an occasional basis.

b) Police, County Council and District Council members to raise any relevant matter

No representative was present

c) Parish Council Members declaring an interest other than Disclosable Pecuniary Interest wishing to make representation

No representations were made

13/17 To confirm the Non-Exempt Minutes of the Last Meeting held on 18th March 2013, these were circulated, read, approved and signed as a correct record by Cllr Falder.

13/18 To determine which items if any, should be taken with the public excluded.

No items were deemed necessary to be taken in Part 2.

13/19 To receive the Chairman's Announcements

There was no further report provided by Cllr Falder.

13/20 To receive the Clerk's Report

The Clerk's report as previously circulated was accepted.

13/21 Correspondence

1. DALC – Various circulars
2. SDDC – Adoption of Local Enforcement Plan 2013
3. St Wystans Church – request to use Village Green for car boot sale
4. SDDC – Notification of Site visit re application to erect vehicular workshop at Middle Place (Please note that the letter was received on the day of the site visit)

5. DCC – Notification of temporary road closure at Hartshorne Lane (date to be confirmed between 07/05/13 & 30/08/13)
6. Clerks & Councils Direct

13/22 Bretby Lane Drains

It was reported that during periods of very heavy rainfall, there continues to be problems with the drains and some garages continue to flood with the surface water draining from Moat Bank. This was identified as the cause a number of years ago. The Parish Council expressed its lack of patience with the situation and was anxious that it is now resolved as a matter of urgency.

13/23 To make a decision on the proposal re Town Farm Lane

The matter of the naming of a road was discussed at length following the information contained within the Clerk's report. The costs of the scheme cited in the Clerk's report were prohibitive. ***RESOLVED the Clerk was requested to make enquiries about the erection of signs for Watery Lane and each end.***

13/24 Finance

(a) Accounts for Payment

The following accounts were passed for payment

000320 HMRC – clerk's Tax (April)	£10.20
000321 HMRC – Clerk's tax (May)	£10.20
000322 HMRC – Clerk's tax (June)	£10.20
000323 Mrs J Storer – Petty Cash	£26.98
000324 DALC subscription 2013/2014	£229.45
000325 Mrs J Storer – balance of Clerk's fee(April & May)	£XX
000326 Mrs J Storer – Clerk fee June	£XX
000327 Insurance for 2013/2014 (see note below)	

s/o	Mrs J Storer – Clerk's fee (April)	£XX
s/o	Mrs J Storer – Clerk's fee (May)	£XX

Money Received

SDDC – concurrent expenses	£410.00
SDDC – precept first half	£1873.00
HMRC – VAT refund	£34.65

(b) Risk Assessment

No changes were identified

(c) To approve the accounts for the year ending 31st March 2013

The accounts as previously circulated were accepted and approved. The accounts had been audited by the Internal Auditor, Mr B wood, who reported that the accounts were in good order and there were no areas of concern.

(d) To complete the Audit Return for the year ending 31st March 2013

The Audit Return was completed and signed by the Chairman and by the Clerk.

(e) To amend the bank mandate for the Clerk's monthly fee

As identified in the Clerk's report, the Clerk's tax code has changed and the bank mandate requires amending. The Clerk apologised as the revised bank

mandate was not available at the meeting for signing. The Clerk will bring the new bank mandate to the next meeting.

13/25 To consider Planning Applications

(a) 9 2013 0044 - the erection of an extension and formation of a loft conversion at 7 Stanhope Green, Bretby
NO OBJECTIONS

(b) 9 2013 0262 – The conversion of former farm building to live/work unit (amendment to planning permission 9/2008/1063) at Greysich Farm, Greysich Lane, Bretby
NO OBJECTIONS

(c) 9 2013 0211 – The erection of a detached garage at Woodland View, The Square, Bretby
NO OBJECTIONS

(d) 9 2013 0314 – The erection of an extension and addition of pitched roof to existing flat roof at 36 Bretby Lane, Bretby
NO OBJECTIONS

(e) 9 2013 0312 – The felling of a cherry tree at Castlefields, Bretby
NO OBJECTIONS

(f) 9 2013 0044 - the erection of an extension and formation of a loft conversion at 7 Stanhope Green, Bretby (reason for reconsultation: alterations to proposal in terms Of skylight and brick detail)
NO OBJECTIONS

13/26 Items for information only

(a) Reports from Meetings attended
Flood Liaison Meeting – 21st March 2013 (Cllr Badger to attend)

(b) Notification of Forthcoming meetings
None identified

(c) Councillors comments
The stile into Geoff's Wood off Bretby Lane is in a poor condition. Cllr Falder reported that this is his responsibility and that he will carry out the repairs.

CONFIDENTIAL INFORMATION

No items were raised

13/27 Future Agenda Items

Bretby Lane drains

13/28 Date of next meeting

The next Parish Council meeting will be held on Tuesday 9th July at 7.30pm at St Wystan's Church.

There being no further business, the Chairman closed the meeting at 8:32pm.

