

BRETRY PARISH COUNCIL

Mrs J Storer (Clerk)

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Date: 7th March 2016

To: The Chairman and Members of Bretby Parish Council

Dear Councillor,

ORDINARY PARISH MEETING

You are summoned to attend the Ordinary Parish Council meeting of Bretby Parish Council which is to be held on Monday 14th March 2016 in the Wragg Room, St Wystan's Church, Bretby at 7.30pm

Members are asked to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely

Jacqui Storer
Clerk

ORDINARY PARISH COUNCIL MEETING – AGENDA

PART I – NON CONFIDENTIAL INFORMATION

- 1 To receive apologies for absence.
- 2 Variation of Order of Business
- 3 Declaration of Members Interests.

Please Note:-

(a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

(b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

4 Public Speaking – (15 Minutes)

(a) A period of not more than 15 minutes will be made available for members of the public and Members of the Council to comment on any matter.

(b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.

(c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.

5 To co-opt Parish Councillors

6 To approve the Minutes of the Ordinary Meeting of the Parish Council held on 11th January 2016 (Copy already circulated)

7 To determine which items if any from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -

“In view of the confidential nature of item to consider a resolution to exclude the

press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.”

8. Chairman’s Announcements.
9. Report of the Clerk
 - (a) To receive an update on items from the last meeting
10. Governance
11. Breby Lane Drains
12. Correspondence - As per attached list
13. Finance
 - (a) Accounts for Payment - As per attached sheet
 - (b) Risk Assessment update
 - (c) To consider any requests for funds made under S137
 - (d) To agree the Internal Auditor for 2015/16
14. To consider Planning Applications – as per attached list
15. To consider any Consultations
 1. SDDC – Local Plan Part 2 (deadline 12th February 2016)
 2. SDDC – Local Plan Part 2 (deadline 12th February 2016)
 3. DCC – Bus consultation, proposal to withdraw subsidised local bus services (deadline = 24th April 2016)
 4. SDDC - Consultation on South Derbyshire Open Space, Sport & Community Facility Strategy (deadline 26th February 2016)
 5. SDDC – Charitable Collection Policy (deadline = 18th March 2016)
 6. DCC – Highways Asset Infrastructure survey (deadline = 30th March 2016)
16. Items for information only
 - (a) Reports from Meetings attended
 - (b) Notification of Forthcoming meetings
See training sessions below
 - (c) Training Sessions
SDDC Sessions

9th March 2016

Refuse & Recycling – Keeping the District Clean and Green

13th April 2016

Public Health – The emerging role for Local Authorities

11th May 2016

Crime & Anti-social Behaviour – What can be done to
reduce to ASB

PART II – CONFIDENTIAL INFORMATION

17. To move the following resolution - “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings or commercially sensitive information) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”

18. Date of next meeting

Clerk's Report – March 2016

Agenda item

9) Clerk's Report

As Cllrs will have seen in the various DALC circulars, there is a grant available from the Transparency Fund to Parish Councils with a turnover of under £25,000. This grant funding is to enable small Councils to purchase its own laptop and scanner in order to meet with the new Transparency Rules and the new Audit Regime coming into effect in 2017. Currently this Parish Council uses the Clerk's personal computer and printer for its administration; thus the Clerk has made an application to the Transparency Fund so that this Parish Council can have its own IT equipment.

10) Governance

New regulations relating to tendering for contracts have come into effect. The Clerk will amend the Financial Regulations and bring to the next Council meeting for adoption

12) Correspondence – March 2016

1. DALC – Various circulars
2. SDDC – Local Plan Part 2 (deadline 12th February 2016)
3. DALC – Consultation on HM Treasury report Autumn 2015
4. SDDC - Consultation on South Derbyshire Open Space, Sport & Community Facility Strategy
5. DALC – Consultation on HM Treasury report Autumn 2015
6. Tower Mint Ltd – Commemorative Medal to celebrate Queen's 90th Birthday
7. Clerks & Councils Direct

13a) Accounts for Payment

	Mrs J Storer – expenses	£TBC
	DCC – Pension contribution (March)	£32.56
	HMRC – Clerk's tax (March)	£30.00
	HMRC – Clerk's tax (April)	£30.00
	DCC – Pension contribution (Apr)	£32.56
s/o	Mrs J Storer – Clerk fee for March	£111.84
s/o	Mrs J Storer – Clerk fee for April	£111.84

Money Received

Deposit interest £0.14

13b) Risk Assessment

There are no known additional items that require including in the risk assessment.

13d) Internal Auditor Appointment

It is recommended that Brian Wood continues as the Internal Auditor for Bretby Parish Council

14) Planning applications

9 2016 0140 – The pruning of 2 oak trees covered by SDDC TPO 150 at Fallowfield, 2 Ashby Road East, Bretby

9 2016 0032 – The felling of 2 pine trees at The Stables, Bretby Park, Bretby

9 2016 0164 - The felling of two trees at the Old School House, The Green, Bretby