

BRETBY PARISH COUNCIL

Mrs J Storer (Clerk)

Tel: 01283 733662
www.bretbyparishcouncil.org.uk

Date: 21st December 2015

To: The Chairman and Members of Bretby Parish Council

Dear Councillor,

ORDINARY PARISH MEETING

You are summoned to attend the Ordinary Parish Council meeting of Bretby Parish Council which is to be held on Monday 11th January 2016 in the Wragg Room, St Wystan's Church, Bretby at 7.30pm

Members are asked to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely

Jacqui Storer
Clerk

ORDINARY PARISH COUNCIL MEETING – AGENDA

PART I – NON CONFIDENTIAL INFORMATION

- 1 To receive apologies for absence.
- 2 Variation of Order of Business
- 3 Declaration of Members Interests.

Please Note:-

(a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

(b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

4 Public Speaking – (15 Minutes)

(a) A period of not more than 15 minutes will be made available for members of the public and Members of the Council to comment on any matter.

(b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.

(c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.

5 To co-opt Parish Councillors

6 To approve the Minutes of the Ordinary Meeting of the Parish Council held on 2nd November 2015 (Copy already circulated)

7 To determine which items if any from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -

“In view of the confidential nature of item to consider a resolution to exclude the

press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.”

- 8 Chairman’s Announcements.

- 9 Report of the Clerk on: -
 - (a) Items from the last meeting

10. Governance
No matters have been raised

11. Bretby Lane Drains

12. Correspondence - As per attached list

13. Finance
 - (a) Accounts for Payment - As per attached sheet
 - (b) Risk Assessment update
 - (c) To consider any requests for funds made under S137
 - (d) To set the precept for 2016/17
 - (e) To agree the audit regime for 2016/17

14. To consider Planning Applications – as per attached list

15. To consider any Consultations
 - (a) Stapenhill Parish Council – Consultation on their NDP (deadline for comments 28th November 2015)

 - (b) SDDC – Local Plan Part 2 (deadline 12th February 2016)

16. Items for information only
 - (a) Reports from Meetings attended

 - (b) Notification of Forthcoming meetings
See training sessions below

 - (c) Training Sessions
SDDC Sessions

27th January 2016

Refuse and Recycling
- Keeping the District Clean and Green

24th February 2016

Public Health

- The Emerging Role for Local Authorities

30th March 2016

Crime and Anti-Social Behaviour

DALC

25th February 2016

Councillor Induction

PART II – CONFIDENTIAL INFORMATION

17. To move the following resolution - “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings or commercially sensitive information) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”

18. Date of next meeting

Clerk's Report – January 2016

Agenda item

9) Clerk's Report

The Clerk, at the time of writing, has no report to make.

12) Correspondence – January 2016

1. DALC – Various circulars
2. Stapenhill PC – Consultation on the draft NDP
3. SDDC – Draft agenda for Planning Inspector's hearing of the draft Local Plan
4. SDDC - Public Spaces Protection Order consultation (deadline 1st February 2016)
5. DALC – Invitation for nominees for the SDDC Standards Committee
6. DALC – Advice on the new audit procurement for 2016/17
7. DCC – Posters to be displayed about Child Sexual exploitation
8. SDDC – Summer Play Scheme

13a) Accounts for Payment

	Mrs J Storer – expenses	£TBC
	DCC – Pension contribution (Jan)	£confidential
	HMRC – Clerk's tax (Jan)	£confidential
	HMRC – Clerk's tax (Feb)	£confidential
	DCC – Pension contribution (Feb)	£confidential
s/o	Mrs J Storer – Clerk fee for January	£confidential
s/o	Mrs J Storer – Clerk fee for February	£confidential

Money Received

Deposit interest £0.13

13b) Risk Assessment

There are no known additional items that require including in the risk assessment.

13e) Audit Procurement for 2017

Following the abolition of the Audit Commission, the law changed so that Parish Councils would become responsible for the procurement of its own external auditor function from 2017 onwards. The internal audit appointment remains unaltered. The new procurement procedure is laid out in a DALC circular of 25th November 2015, which has been circulated to all Councillors.

RECOMMENDATION: that Bretby Parish Council does not opt out of the arrangements made for the audit procurement process.

14) Planning applications

9 2015 1054 – Conversion of existing buildings to create four dwellings at Town Farm, Bretby

9 2015 1166 – The erection of extensions and alterations at 16 Bretby Lane, Bretby