

64786BRETBY PARISH COUNCIL

Mrs J Storer (Clerk)

Tel: 01283 733662
www.bretbyparishcouncil.org.uk

Date: 24th June 2017

To: The Chairman and Members of Bretby Parish Council

Dear Councillor,

ORDINARY PARISH MEETING

You are summoned to attend the Ordinary Meeting of the Parish Council meeting of Bretby Parish Council which is to be held at 7.30pm on MONDAY 3rd JULY 2017 in the Wragg Room, St Wystan's Church, Bretby.

Members are asked to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely

Jacqui Storer
Clerk

PARISH COUNCIL MEETING – AGENDA

- 1 To receive apologies for absence.
- 2 Variation of Order of Business
- 3 Declaration of Members Interests.

Please Note:-

(a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

(b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

4 Public Speaking – (15 Minutes)

(a) A period of not more than 15 minutes will be made available for members of the public and Members of the Council to comment on any matter.

(b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.

(c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.

- 5 To approve the Minutes of the Ordinary Meeting of the Parish Council held on 15th May 2017 (Copy already circulated)
- 6 To approve the Minutes of the Annual Meeting of the Parish held on 15th May 2017 (Copy already circulated)
- 7 To approve the Minutes of the Annual Parish Meeting held on 15th May 2017 (Copy already circulated)

8. To determine which items if any from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -

“In view of the confidential nature of item to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.”

9. Chairman’s Announcements.
10. Report of the Clerk, to include an update on items from the last meeting
11. Governance
 - a) To co-opt Parish Councillors
 - b) Risk Assessment update
12. Drainage issues
13. Correspondence - As per attached list
14. Finance
 - (a) Accounts for Payment - As per attached sheet
 - (b) To agree the bank reconciliation to 30th June 2017
 - (c) To consider any requests for funds made under S137
 - (d) To receive the actual to budget variance report to 20th June 2017
15. To consider Planning Applications – as per attached list
16. To consider any Consultations received
17. Items for information only
 - (a) To receive reports from Meetings attended
Safer Neighbourhood & Area Forum – June 2017
 - (b) Notification of Forthcoming meetings
None known
 - (c) Training Sessions
See DALC circulars
18. To move the following resolution - “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings or commercially sensitive information) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”

19. Date of next meeting and items for inclusion

Clerk's Report – July 2017

Agenda item

8) Clerk's Report

The Clerk has no information to report

9) Governance

9a) Co-option of Parish Cllr

No expressions of interest have been received by the Clerk.

9b) Risk Assessment

No changes are brought before the Council for approval

11) Correspondence – July 2107

1. DALC – Various circulars

12a) Accounts for Payment

000486	Came & Company – insurance	£168.00
000487	cancelled	
000488	cancelled	
BACS	Mrs J Storer – expenses	£24.25
BACS	Mrs J Storer – Clerk's use of home (Apr- Jun)	£48.26
000489	DCC – additional pension contributions (Apr,May)	£3.26
000490	DCC – Pension contribution (June)	£36.70
	Revised cheque	
000491	HMRC – Clerk's tax (July)	£32.80
000492	HMRC – Clerk's tax (Aug)	£32.80
000493	DCC – Pension contribution (July)	£36.70
000494	DCC – Pension contribution (Aug)	£36.70
BACS	Mrs J Storer – Difference between actual & due pay	£8.87
s/o	Mrs J Storer – Clerk fee for Jun	£113.05
s/o	Mrs J Storer – Clerk fee for July	£121.92
s/o	Mrs J Storer – Clerk fee for Aug	£121.92

Money Received

Deposit interest (Apr)	£0.13
Deposit interest (May)	£0.12
Deposit interest (Jun)	£0.13
SDDC – concurrent functions for 2016/17	£330.23

12c) Requests for funding via S137

No requests have been made.

12d) Bank Reconciliation

It is good practice for the Parish Council to review the bank reconciliations to ensure that there is no unauthorised transactions occurring. The bank reconciliation will be presented at the meeting for review and signing.

13) Planning applications

9 2017 0448 – The erection of agricultural storage and livestock housing unit at Shades Farm from barns, Geary Lane to Town Farm, Bretby Lane, Bretby
Reason for re-consultation: Submission of amended plans and heritage statement.
Town

9 2017 0481 – Prior notification of change of use of agricultural building to 2 dwellings at Town Farm Barns, Geary Lane, Bretby

9 2017 0409 – The conversion, extension and change of use to a three bedroomed dwelling at Bretby Methodist Church, Ashby Road East, Bretby

14) Consultations

None known at the time of writing